



**TRAINING REGISTRATION FORM (PLEASE PRINT CLEARLY)**

Full Name	
SACAP / VA number	
Company Name	
Company Vat No.	
Phone Number	
Fax Number	
Cell	
Physical Address	
Email	
Course Attending	
Date of Course	
Would you like to subscribe to our free newsletter with tips, tutorials and more?	Email Address: _____

Name of person responsible for payment of account: \_\_\_\_\_

Contact number & Email address: \_\_\_\_\_

Do you have any special catering needs? \_\_\_\_\_

Kosher  Halaal  Vegetarian  Other \_\_\_\_\_

Do you have a working knowledge of basic drafting procedures and terminology?

Yes  No  Comment \_\_\_\_\_

Are you functionally literate in Microsoft Windows?

Yes  No  Comment \_\_\_\_\_

Have you worked on AutoCAD before?

Yes  No  Comment \_\_\_\_\_

What AutoCAD are you currently using? Comment \_\_\_\_\_

Where did you hear about Cadplan? \_\_\_\_\_

Specify your discipline:

Architectural  Civil  Electrical  Mechanical  Other \_\_\_\_\_

**TERMS & CONDITIONS**

1. A minimum of 4 delegates is required to run a course
2. Cadplan reserves the right to reschedule courses due to insufficient numbers
3. Payment is due prior or on day of training via EFT, cash or bank guaranteed cheque
4. Cancellation 2 working days before the course starts will result in a 30% cancellation fee
5. Meals & refreshments are supplied to delegates, provision can be made for special diets
6. Please confirm all dates prior to booking
7. Dates and prices are subject to change without notice
8. Training will take place at our Training Centre in Gallo Manor: 69 Satara Avenue. All courses start at 9am.

I accept the terms and conditions      Signature: \_\_\_\_\_      Date: \_\_\_\_\_